

# WANTED

A metadata management software that's

- ✓ Desktop- or server-based\*
- ✓ Customizable
- ✓ Easy to deploy
- ✓ Easy to use
- ✓ Nonintrusive
- ✓ Cleanses attachments (MS Office, PDF) from e-mail and mobile devices\*

\* Metadact Enterprise

**Metadact**<sup>TM</sup>  
Metadata Management

ANOTHER ENTERPRISE CLASS  
PRODUCT FROM THE MAKERS OF



Change-Pro®



LDF



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## PREVENT ACCIDENTAL SHARING OF METADATA

- Cleanse metadata from Office documents and native PDF files. Convert Office documents to PDF format.
- Control what metadata objects are cleansed with administrative tools; set limits on users' abilities to change those group settings.
- Specify "safe" e-mail domains so that documents sent to designated recipients are not cleansed.
- Accept or ignore active track changes in a document prior to cleansing.

## SAVE TIME AND INCREASE PRODUCTIVITY

- Preview metadata detected in documents in XML-based reports and save reports for future retrieval.
- Batch cleanse from folders or when e-mailing multiple documents.
- Cleanse a document without having to open it first with easy right-click command via Windows Explorer and DMS integration.
- Have comprehensive flexibility and control in desktop deployment with fully MSI-compliant install.

## METADACT ENTERPRISE NOW AVAILABLE

- Server installation
- Central Policy Management (CPM)
- User intervention controlled by CPM
- Unified platform for mail gateway including Webmail and Blackberry attachments\*

*\* patent pending*

### INTEGRATION

Word, Excel and PowerPoint (Versions 2000 to 2007 and up) | Outlook (Versions 2000 to 2007 and up)  
Interwoven, OpenText, PowerDocs, WORLDQX and other leading Document Management Systems  
GroupWise (Versions 7 and 8) | Lotus Notes (Versions 6.5 and above)

### SYSTEM REQUIREMENTS

Windows 7, XP, 2003 and above | Office 2010, XP, 2003, 2007 and above  
2.0+ GHZ Processor | 2 GB RAM, 4 GB recommended | 500 MB available hard drive space  
Microsoft .Net Framework 3.0 or above



**Create Documents**  
**Compare Documents**  
**Compare Embedded Files\***  
**PDF Tools**  
**Metadata Tools**  
**Collaboration Tools**

**Innova™**: Streamline and standardize document creation and automation  
**Change-Pro®**: Word, Excel\*, PowerPoint, PDF, PDF to MS Word  
**Change-Pro®**: Excel, Visio, ChemDraw, JPG, PNG, BMP, GIF, TIFF and more  
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