

## Kelley Drye & Warren, LLP Streamlines Document Production with DocXtools

Kelley Drye & Warren, LLP. prides itself on helping clients reach business goals by providing legal advice in more than 30 practice areas, delivered with efficiency, lean staffing, excellence in advocacy, early resolution of litigation, and the innovative use of technology.

### Challenge

Kelley Drye & Warren, LLP. had made extensive investments in knowledge management, litigation support, and work-product retrieval technology to continually drive greater efficiency, service quality, and client savings.

The firm had enjoyed significant growth and wanted to ensure that these enhanced international capabilities would not come at the expense of delivering consistent, high-quality work products to clients across the globe. As part of their approach to achieve uniformity across all office locations, they partnered with Litera and deployed DocXtools.

They needed a solution that could work across all technology platforms and time zones. The attorneys, secretaries, document production team, and other professionals all needed to work within the same infrastructure, across all locations.

### Solution

Donna Dailey, Document Production Manager at Kelley Drye & Warren, LLP., brings more than 40 years of experience to her role. She describes how Litera has enhanced how her team works. "The confidence that my team gains from Microsystems' [now Litera's] extraordinary speed and efficiency is irreplaceable. Having firsthand experience of work life before the arrival of these solutions, I can attest to the incredible value. What once took hours, now takes minutes."

To highlight the impact Dailey pointed to how heavily her team leverages DocXtools. "DocXtools, 'Quick Clean' is absolutely standard. It is something my team relies on. All documents go through it. In fact, utilizing DocXtools is part of the normal course of business."

To illustrate this benefit, Dailey explained that the document production team often gets called at a moment's notice with complicated requests. "Often times, when they are calling us they are rushed and under a lot of pressure. The first thing we do is to go to DocXtools and breathe a sigh of relief. This product goes in deeper and takes out all the junk. The speed, efficiency and output is extraordinary." On behalf of her team, Dailey concluded, "Honestly, we would be lost without it. I know the ins and outs, having worked with it for so long. And I personally know that there are some features that are critical to our daily firm life." As a direct result, there is a synergy and standardization that streamlines document quality and communication.

### About Kelley Drye

International law firm with more than 300 lawyers which prides itself on being a 'powerhouse firm with the heart of a boutique'.

- Solution: DocXtools
- Challenge: The firm had enjoyed significant growth and wanted to ensure that these enhanced international capabilities would not come at the expense of delivering consistent, high-quality documents to clients across the globe.
- Outcome: As part of their approach to achieve uniformity across all office locations, they partnered with Litera and deployed DocXtools. As a direct result, what once took hours, now takes minutes.

 Kelley Drye

## Outcome

Based on their success with DocXtools, the firm has adopted additional Litera Microsystem solutions; including Contract Companion, DocXtools Companion, and 3BClean - in order to support and streamline their internal document production processes.

Continually looking for better ways to serve their clients is built into the DNA of the firm. They are vigilant in searching for ways to improve all their key business processes to ensure they remain cost-effective, efficient, and responsive. As Judith Flournoy, Chief Information Officer, explained "As Microsystems evolves, so does its relationship with Kelley Drye. We trust them to deliver sophisticated products that demonstrate a clear understanding of our needs." Flournoy concluded, "The products improve overall quality and efficiency. Simply put, we recommend Microsystems because they do what they advertise. We look forward to continued mutual success based on high performance products."

## About Litera

Litera is the leading provider of software for drafting, proofreading, comparing, repairing, and cleaning documents in the legal and life sciences industries worldwide.

Our core products empower users to generate, review, and distribute high-quality content quickly and securely, from any device.

Today, Litera supports thousands of document-intensive organizations across the globe, helping them satisfy the complex demands of clients and regulators.

### Donna Dailey

Document Production Manager, Kelley Drye & Warren, LLP.

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